

**BOROUGH OF GREENCASTLE
COUNCIL MEETING AGENDA**

**April 5, 2021
7:00 P.M.**

Call to Order..... Council President Miller

Invocation

Pledge of Allegiance to the FlagCouncil President Miller

Consider the approval of the proposed agenda for April 5, 2021 regular Council Meeting.

Opportunity to be Heard

Borough citizens may address Council at this time on specific issues of concern.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meeting:

Borough Council Meeting of March 1, 2021

Special Borough Council Meeting of March 24, 2021

Community Events:

Recognize May Day Clean-Up Day on May 1, 2021 from 9:00 a.m. to 12:00 p.m.

Approve the Relay for Life parade to take place on May 22nd beginning at 7:00 p.m. to follow the traditional parade route.

REGULAR AGENDA

Payment of bills

1. Approve disbursements listed on the March 2021 Disbursement Report in the amount of \$308,012.42.

Reports from Elected Officials

President's Report

Mayor's Report

Chief's Report

Manager's Report

Committee Action

Administration & Finance:

1. Approve the annual \$1,929.20 contribution to the Franklin County Drug Task Force.
2. Accept the following bids for the sale of fixed assets:
 - a. Skid Loader - \$16,655.00
 - b. Skid Loader Pallet Forks - \$680.00
 - c. Skid Loader Sweeper - \$2,800.00
3. Authorize staff to sign agreements with Mr. Rehab, LLC for sewer pipeline maintenance and rehabilitation services based on the COSTARS total estimated cost of \$68,803.82.
4. Consider eliminating the \$10 permit fee for minor curb and sidewalk repairs.
5. Consider the option for minor identified curb and sidewalk crack repairs to be completed by the Borough Public Works staff at a cost of \$10 per property.

Personnel:

1. Consider the appointment of Emilee Little as Borough Manager, Chief Administrative Officer, Treasurer, and Water Authority Manager effective April 6, 2021.
2. Consider the appointment of Ericka Faight as Zoning Officer and Code Enforcement Officer under the title of Administrative Enforcement Official effective April 6, 2021.
3. Consider the appointment of Donna Irons-Zimmerman as Borough Secretary effective April 6, 2021.
4. Consider the creation of a part-time administrative receptionist position.
5. Consider the creation of a part-time Public Works position.

Public Safety:

1. Approve the creation of a Shade Tree Commission Right-of-Way Designation Appeal process.
2. Discuss the timeliness of Application for Shade Tree Permit reviews.

Public Facilities:

1. Authorize ARRO Consulting to prepare final design plans for the Besore Memorial Library Stormwater Management Improvements pending the library board's final approval.
2. Authorize staff to draft an updated Memo of Understanding between the Lillian S. Besore Memorial Library and the Borough of Greencastle pertaining to future maintenance and installation of stormwater management on the library's property.
3. Authorize the creation and advertisement of an ordinance establishing a handicap parking stall at 38 N. Carlisle Street.

Community Development:

Correspondence

1. Alley Name Request – Edwards Alley/Lane
2. Greencastle Antrim Chamber of Commerce – split cost of LED lighting for Christmas tree

Adjourn

Respectfully submitted,
Emilee Little
Assistant Borough Manager